

FORMULATION, ADOPTION, AMENDMENT OF POLICIES

Formulation of Board Policy

The development of sound educational policies is one of the primary duties of the Board of Directors. Policies serve to promote democratic and responsive school governance and constitute a major method by which the Board exercises its leadership. Policies are guides for discretionary administrative action by the Executive Director and his/her staff.

Anyone may propose a new policy or policy change--members of the community, the staff, students, Executive Director or Board members. Although the Board encourages and welcomes community, staff and student involvement, only the Board may establish policy. Proposed new policies and policy changes shall be forwarded to the Executive Director for presentation to the Board. The LEARN Executive Committee shall function as the Board's policy committee.

The Executive Director is encouraged to submit written recommendations for new policies and for revision of existing policies as necessary for the effective operation of LEARN.

Approved policies shall be made part of the official Policy Manual maintained by the Executive Director.

Policy manuals and copies of new and changed policies shall be distributed to all members of the Board of Directors and administrators of LEARN, and shall be made available to the staff, students, and general public.

Adoption and/or Amendment of Board of Director's Policies

The procedure that the Board shall follow in the adoption of a new policy or the amendment of existing policy shall be as follows:

1. Draft policies shall be developed by the Executive Committee. If approved by the Executive Committee, the policy statement or revised policy statement shall be forwarded to the Board for approval.
2. The Board shall take action on the proposed policy at the next regularly scheduled meeting as long as notice and text of the proposed policy have been provided to each Board member prior to the meeting. Minor amendments to the proposed policy statement may be considered at the meeting. Should the proposed policy statement be rejected, or require extensive amendments, a revised policy statement shall be presented at the next regularly scheduled meeting. Policy statements that are approved by the Board shall go into effect immediately unless otherwise noted.

The formal adoption of policies and/or amendments of policies shall be recorded in the minutes of the Board meeting. Only those written statements so adopted and recorded shall be regarded as official Board of Director's policies.

Policy adopted: January 11, 1990
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